Getting Rid of the White Background from Pictures

This last piece will teach you how to remove backgrounds from pictures. Although the picture doesn’t make sense, we will insert it in to the previous work anyway. Open your **Dress for Success with Transitions** presentation and RESAVE it as **Removing Background from Pictures.** Right click on the picture below and save it to your Dropbox folder.

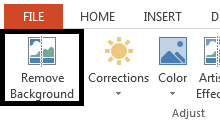


Create a 5th slide in your presentation, and insert the picture on to the slide. If you have a colored background theme, you will notice that the picture contains a white background, like the picture below.



Click on the picture to select it.

The picture toolbar should appear. If you do not see this toolbar, click the **Format** tab at the top. Click the option that says **Remove Background** on the Picture toolbar shown below:



Your picture will now have a purple box around it, and you will need to drag the box out until all the parts of the girl have returned to their original color.



Once you have gotten all of the colors to return, select the **Save Changes** on the toolbar. Your picture will now be transparent, giving your presentation a more professional look. Resave the presentation, then make sure that all six of your presentation files are in your Dropbox folder.